

St Peter's CEP School – PTA AGM

Held virtually via Zoom, 15th October 2020 19:30

In attendance:

Sarah Kilgallon, Charles Brock, Lynn Goreham, Natasha Hryniewicz, Dave Farran, Keith Mitchell, Jonathan Ryder, Louise Williams, Lauren Franklin, David Walsh, Christine Fahmy, Robin Taylor, Danae Mylonaki, James Kilgallon, Iryna Kuzmych, Dorcas Kibby, Chey Herbert.

Apologies:

Anna Shaw, Goolie Layzell, Kate Smith, Mandy Read

The minutes of the 2019 AGM were approved.

The Chair's Report and Treasurer's Report for 2019 – 2020 have been circulated and approved.

Election of committee members

All outgoing members stood down and the posts were filled as follows:

<u>Chair:</u>	Sarah Kilgallon (nominated by Charles Brock, seconded by Natasha Hryniewicz)
<u>Vice Chair:</u>	Charles Brock (nominated by Sarah Kilgallon, seconded by Natasha Hryniewicz)
<u>Treasurer:</u>	Keith Mitchell (nominated by Sarah Kilgallon, seconded by Jonathan Ryder)
<u>Secretary:</u>	Natasha Hryniewicz (nominated by Sarah Kilgallon, seconded by Charles Brock)
<u>Staff Representative:</u>	Lynn Goreham (nominated by Sarah Kilgallon, seconded by Charles Brock)

PTA members were asked if anyone wished to be a Trustee, no one came forward during the meeting but are welcome to approach the Committee at any time.

PTA members were asked to consider if they may wish to become Committee members in the future so that succession planning can begin.

Sarah Kilgallon thanked Jonathan Ryder and Caroline Payne for contributing so much time and effort to St Peter's PTA over the years.

The AGM was concluded and the PTA meeting continued.

St Peter's School PTA AGM 2020 Chairpersons report by Sarah Kilgallon, Chair

The PTA's purpose is to raise funds for the school to buy things to benefit the children, that the school would otherwise not be able to afford within their budget. This is largely done by running social events for children, parents and staff that help, with the feeling of a fun, welcoming school community.

The PTA is run by a committee of volunteers elected each year at the AGM. The AGM meeting is the only formal meeting of the year for the PTA and deals with the formalities of committee elections, financial reviews and plans for the future.

This has been my first year as Chair of the PTA; stepping into the role has been both daunting and pleasurable in equal measure. I have enjoyed working with a fantastic team of Trustees who have given their time and energy so that the pupils have been provided with some of those 'little extras' in order that their experience of their school days are productive and memorable.

I look back with an overall sense of pride for what we have achieved in such a short time due to the school being closed for 6 months, it goes without saying, a big thank you to all of the parents, grandparents, carers, neighbours, friends, teachers and TA's who support, sponsor, donate and contribute to our events throughout the year.

As the Treasurer's report will detail, we have raised £4,958.99 (£992.99 being banked this year due to lockdown) during the few events we were able to hold, these events included the 5p challenge/class bake sales/Christmas Fair/Quiz nights and other funding outlined in the report.

This year the main focus of fundraising by the PTA was for our wonderful new school equipment. This is estimated to cost a total of £20,000, of which the PTA funded £5,000. A successful achievement has been the registering for JustGiving Page. In such a small amount of time, we have raised £766.00.

We sadly said goodbye to some key members of the PTA in July, Jonathan Ryder who has stood as PTA Treasurer for 9 years and Caroline Payne who has been such a vital committee member, we just want to thank them for all their help and support with the school.

St Peter's School PTA AGM 2020

Treasurer report by Jonathan Ryder

The PTA funds totalled £15,140.51 as at 31st August 2020, made of £11,226.94 in the Community (general) Account and £3,913.57 in the Bonus (savings) account. This represented a gross funds movement of £1,552.64 against the close of the previous financial year. The adjusted funds movement, i.e., the net amount generated solely from 2019 20 PTA activities, totalled £1,017.78. The equivalent prior year figure was £2,681.35 but generated from a full school year fundraising where PTA activities in this financial year have been severely curtailed by the impact of COVID-19.

The highest fund raising activity during the year was the annual Christmas Fair which generated a surplus of £1,610.17 - there was, of course, no annual Summer Fair this year. The second highest level of funds generated was through Just Giving totalling £522.17 whilst Christmas Card sales were particularly successful generating £494.66 surplus. The successful reboot of the Pub Quiz Nights contributed £346.50 whilst Second-hand Uniform sales generated £279.00. The Income and Expenditure statement itemises the full list of income streams and outflows.

The PTA was able to make the usual donations towards School Swimming lesson trips (£1,910.00), Athletics (£553.88) and a contribution to the scaled down Year 6 Leavers Party (Pizzas - £30.98).

The coming school year will mark a milestone in the history of St Peters when it relocates to the long awaited and much needed new site in Hawkenbury. The sentiment rightly attached to the old buildings will be balanced by those many PTA members who have collectively whacked their heads on the low ceiling whilst retrieving or returning items to 'The Dungeon'. The PTA is in a strong financial position and well able to support the school in the purchase of new items of equipment. COVID will continue to limit many of the traditional activities but the strength of the PTA will be shown by the ability to adapt and find new ways to raise funds for the school.

This report marks the end of my ninth - and final - year as PTA Treasurer. It has been my privilege to serve the school and closely support many of the PTA activities over that time. I hand over the reins with my best wishes and thanks extended to Miss Goreham, members past, and Sarah, Charles, Keith and the committee as they take the PTA forward.

PTA Meeting

Class reps

The following parents have volunteered as class reps:

<u>Mars:</u>	Mandy Read and Katy Court
<u>Pluto:</u>	Lauren Franklin and Dorcas Kibby
<u>Earth:</u>	Louise Williams and Danae Mylonaki
<u>Neptune:</u>	Chey Herbert and Hannah Bonner
<u>Saturn:</u>	Goolie Layzell and Anna Shaw
<u>Jupiter:</u>	Kat Larkham and Kate Smith

A brief job description has been sent to class reps by Sarah Kilgallon via the WhatsApp group. Main responsibilities:

- Informing parents about PTA events, fundraising etc
- Sending reminders on WhatsApp groups for PE kits, book bags, non-uniform days
- Organising class social events

Fundraising ideas

Due to the ever changing situation, it is hard to plan events. Therefore it is assumed that there will be no Christmas Fair this year and in-person events will not be possible. PTA members were asked to suggest alternative fundraising ideas.

Silent Auction

Lauren Franklin put forward the idea of a silent auction. Parents to donate items or services and bids to be submitted electronically.

Agreed this was a good idea, logistics to be discussed in order to make it Covid safe and avoid requirement for gambling license.

Raffle

A raffle can still take place for class hampers, which are always very popular and receive generous donations from parents.

The logistics of buying/selling raffle tickets to be discussed, along with a possible virtual draw of winners.

Santa's Grotto

The PTA already has decorations for the Grotto along with a Santa suit purchased last year. Charles Brock has volunteered to act as Santa again, with children potentially booking slots to minimise contact.

As a back up, a virtual Meet and Greet with Santa could also be organised via Zoom or similar with parents receiving a small present in advance to give to the child.

Virtual Balloon Racing

An online only event (no actual balloons are released into the environment). Children design the balloon for an entry fee and they are 'released' on Christmas Day. The balloon that travels furthest in 7 days is awarded a national prize of £500 cash, other smaller prizes are awarded and a prize could also be made available for a school winner.

Pub Quiz

The first pub quiz took place at The Bull, with money split between St Peter's and St Mark's PTA.

Held on the 1st Monday of the month. Next dates: 2nd November, 7th December.

Christmas Cards

Lots of children submitted designs. As the orders will be placed early, other products such as mugs etc will also be available.

Recipe Book

Claire Hussein is coordinating collection of recipes and has a good number of submissions, but there is still room for more. These can be emailed to the PTA, directly to Claire or via the school office. A number of local businesses/shops have sponsored the book which will be on sale later this term. Children will be asked to provide illustrations over half term.

Calendar

Can't go ahead in the same format as previous years, suggestions included individual pictures, or self portraits. The calendar used to be printed at no cost by a parent, but as their child has left the school, this is no longer an option. A Parentmail will be sent asking if anyone has any contacts with a printing business.

Donations

The PTA has a Just Giving page for one off donations. Parents will be reminded of this and donations requested in lieu of spend at the Christmas fair.

A Parentmail will also be sent asking parents to nominate St Peter's as their workplace charity – many legal and financial companies have a scheme in place to support local charities.

Sponsor a Paver

The original brick supplier sourced by Briconomics has gone into administration so a new supplier needs to be found to supply the bricks for engraving. Once resolved, a form will be sent out.

Label Company

Chey Herbert proposed looking into affiliate scheme for uniform labelling company, to be discussed with Sarah Kilgallon.

Any Other Business

The date for the next PTA meeting will be confirmed and parents notified ASAP.